



## National Power Corporation

### MINUTES OF PRE-BID CONFERENCE

#### RENTAL OF SHUTTLE SERVICES FOR NPC HEAD OFFICE BASED PERSONNEL PR NO HO-TFM20-112 / REF. NO. PB200921-JC00197

DATE : 09 September 2020  
TIME : 9:30 A.M.  
VENUE : Kañao Function Room  
BID OPENING : 21 September 2020

#### Attendees:

#### **BIDS AND AWARDS COMMITTEE (BAC):**

##### Chairman:

1. Atty Rogel T. Teves VP, SPUG

##### Vice Chairman:

1. Atty Manuel Luis B. Plofino Sr. Dept. Manager, RMS

##### Members:

1. Atty. Delfin L. Buenafe II Manager, LSD, OLC – Via Zoom

2. Homer S. Galang Manager, ESD, PES

3. Lorlina E. Bomediano Manager, FPD, AFG – Via Zoom

4. Sergio P. Villafuerte Manager, WMD, CAG

#### **OBSERVER/S:**

##### IAD Representative/s

1. Vedralisa N. Arevalo Sr. Dept. Manager, IAD – Via Zoom

#### **TECHNICAL WORKING GROUP (TWG):**

##### Members:

1. Almario G. Retutal Manager, TFMD, GSD, AFG

2. Noel G. Espayos PEB, OPPAD, SPUG

#### **BAC SECRETARIAT**

1. Jayson C. Uy Facilitator

#### **PROSPECTIVE BIDDER/S**

1. Alpha Venice Transport & Travel Services, OPC Cheril Ann Ogoc

2. GSF Transportation Services Carlo Jay Bautista  
Francis Tugade

### Minutes of the Proceedings

The Pre-bid Conference was formally opened at around 10:22 A.M. at the Kañao Function Room by Atty. Manuel Luis B. Plofino, BAC Vice Chairman and SDM, RMS in the presence of the member of the BAC, TWG, BAC Secretariat and prospective bidders.

As of the Pre-bid Conference, no bidder secured the bidding documents but Alpha Venice Transport & Travel Services, OPC and GSF Transportation Services attended the activity. The TWG referred the prospective bidder to the salient points of the project and the schedule of Bid Submission/ Opening on 21 September 2020 at 9:30 A.M.

The prospective bidders did not raise any queries.

The BAC reminded the prospective bidders of the following:

1. To read and to review thoroughly the Terms of Reference of the subject project; and
2. That they have until 11 September 2020 to submit, thru official letter, more queries.


"Reminder to All Bidders" was presented by the Technical Working Group (TWG) of the other project.

Since there are no other matters to be discussed, the activity was adjourned at 10:26 A.M.


Prepared by:

  
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**JAYSON C. UY**  
Facilitator

Reviewed By:

  
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**ALMARIO G. RETUTAL**  
TWG Member – End-User

Approved By:

  
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**ATTY. ROGEL T. TEVES**  
Vice President, SPUG  
Chairman, Bids and Awards Committee